



# ONE-DAY INTRODUCTION TO EORTC TRIALS

## PRACTICAL INFORMATION

**Date:** 15 October 2010  
**Time:** 08h30 - 16h15

**Meeting site:** EORTC Headquarters  
Avenue E. Mounier 83/11, 1200 Brussels, Belgium

### WHO SHOULD ATTEND?

Anyone who is new to the clinical research area or has recently started working with EORTC protocols.

### COURSE DESCRIPTION

This course is dedicated to newly participating members (investigators, data managers, research nurses, etc.), and industry representatives. The purpose of this introductory course is to give guidance for participating in EORTC clinical trials activities. Participants will receive information about the functioning of the EORTC and about Trials methodology, investigator / site quality requirements and control, patient safety management, adequate data collection and pitfalls for reliable data. Furthermore you will be shown our on-line registration /randomization process and remote data capture system. It also provides an opportunity to visit the EORTC Headquarters and to have informal discussions with the Headquarters staff.

### PROGRAM

EORTC Structure and Scientific Strategy - Project development at EORTC - Trial methodology: introduction - Site responsibilities for participation to a clinical trial - Patient safety: reporting of Adverse Events and Serious Adverse Events - Randomization & Data management systems and processes.

### REGISTRATION

Registration is complimentary for hospital personnel involved in EORTC studies (for those not involved in EORTC studies a registration fee of 150 €, is required). For industry representatives the required registration fee is 300 €.

The amount has to be paid in Euro (€) either by credit card (only Visa or Eurocard/Mastercard), or by bank transfer (Beneficiary: EORTC Education Office, Avenue Emmanuel Mounier 83/11, 1200 Brussels, Belgium - Bank details: BNP Paribas Fortis Banque (3 rue Montagne du Parc, 1000 Brussels, Belgium. Account number: 210-0510501-42; IBAN: BE77 2100 5105 0142; SWIFT: GEBABEBB). Please mention your name and "Registration One-Day 2010" on the bank transfer.

This transaction is exempted according to Article 44 §2 4° of the Belgian VAT Code in connection with educational services. Fees are net of all bank, exchange, tax and other charges. The registration fee includes the lunch and one course book. The registration will be confirmed, by regular mail, when we receive either the registration fee, or the EORTC studie(s)/protocol(s) the participant is involved in. The language of the course is English. Registration is limited to 60 participants.

**Please register before 1 SEPTEMBER 2010, by mailing or faxing this form to:**

Danielle Zimmermann (Ms), Coordinator, EORTC Education Office, Avenue Emmanuel Mounier 83/11, 1200 Brussels, Belgium  
**Fax: +32 2 772 62 33**, Phone: + 32 2 774 16 02, E-mail: danielle.zimmermann@eortc.be  
Internet: <http://www.eortc.be/About/EducationOffice.htm>



## SENDER

## REGISTRATION FORM

Title :  Prof.     Dr     Mr     Ms

Family name : \_\_\_\_\_

First names : \_\_\_\_\_

Institution/Company : \_\_\_\_\_

Department : \_\_\_\_\_

Address : \_\_\_\_\_

Town/Postal code : \_\_\_\_\_

Country : \_\_\_\_\_

: \_\_\_\_\_  
Country code    City code    Subscriber's number

Fax : \_\_\_\_\_

E-mail address : \_\_\_\_\_

I am involved in the following EORTC studie(s)/protocol(s): .....

I made a bank transfer of \_\_\_\_\_ € on (date of bank transfer) \_\_\_/\_\_\_/\_\_\_

I prefer to pay by Credit Card (only Visa and Eurocard/MasterCard)

Visa                       Eurocard/Master card                      Owner's signature \_\_\_\_\_

Amount \_\_\_\_\_ €                      Card number \_\_\_\_\_                      Card expiry date \_\_\_\_\_

Owner's name \_\_\_\_\_                      Date of signature \_\_\_/\_\_\_/\_\_\_                      CVV/C (Card Verification Value/Code) \_\_\_\_\_

**I WOULD LIKE TO REGISTER FOR THE ONE-DAY INTRODUCTION TO EORTC TRIALS ON 15 OCTOBER 2010**